

# IHANA BROWN

## EDUCATION

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### **TOWSON UNIVERSITY – Baltimore, MD**

*Aug 2017- May 2021*

Bachelor of Science, Electronic Media & Film; Cumulative GPA: 3.8/4.0

## EXPERIENCE

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### **NICK CANNON PRESENTS: WILD ‘N OUT – Atlanta, GA**

*Audience Coordinator*

*May 2023 - June 2023*

- Prepare audience release forms with pens and clipboards.
- Inform the audience of the production processes and requirements.
- Sign in audience members and escort them to the audience holding before the filming of the show.
- Escort the audience to the stage and seat them according to production requests.

### **BADDIES EAST AUDITIONS ZEUS – Tysons Corner, VA**

*Talent Coordinator*

*May 2023*

- Account for and register all contestants auditioning for the show.
- Assisted the Director of Technology with the online registration process.
- Contributed to assisting show judges Chrisean Rock & Rubi Rose.

### **MARRIOTT PMD PRIDE CAMPAIGN – Washington, DC**

*Production Assistant*

*May 2023*

- Assist all departments with any necessary tasks while on set.
- Load & unload production equipment into a moving van.
- Build dressing rooms and green rooms for talent and crew.
- Run last-minute errands for the wardrobe department.

### **THE FIRST LADY OF BMF: THE TONESA WELCH STORY (FEATURE FILM) – Washington, DC**

*Camera Production Assistant*

*April 2023*

- Assist the camera department and Director of Photography as needed.
- Organize and arrange camera equipment at various locations.
- Work with assistant camera operators to set up Directors viewing monitors.
- Make tags for the slate that corresponded with each SD card for each camera.
- Responsible for changing and charging batteries for two cameras and 5 viewing monitors.

### **INTAPP DC CITY TOUR – Washington, DC**

*Production Assistant*

*March 2023*

- Helped the director, producer, camera operators, and make-up department.
- Assisted with set preparation, including lights and other equipment.
- Ordered coffee, and other refreshments for the entire crew.

### **“ROLL CALL” - TT THE ARTIST (MUSIC VIDEO) – BALTIMORE, MD**

*Production Assistant*

*July 2022*

- Answered calls and distributed scripts and call sheets daily
- Assist the Director in controlling talent and noise level on set.
- Ensure all talent sign the talent release form and necessary documents.
- Manage background talent and extras.
- Control music for talent to lip sync to.

**BLIND JUSTICE (SHORT FILM) – Washington, DC**

*BTS Videographer*

May 2022

- Created and pitched a mood board to communicate my shooting style & plan for the BTS video.
- Interview crew and cast to convey their individual story relating to the film in the final edit.
- Shoot and edit the footage from the “Blind Justice” trailer.

**“NOTHING ELSE”- SUNNY COLDWELL FT TT THE ARTIST – BALTIMORE, MD**

*Production Assistant*

Oct 2021

- Controlled music for talent to lip sync to.
- Assisted the Production Designer in building 4 different sets for the music video.
- Assisted the DP with rigging film lights and exported SD cards after completion of filming

**JENLEEION MAGAZINE – Hanover, MD**

*Freelance Photographer*

May 2020 – May 2021

- Worked with Creative Director to photograph NFL player Ryan Smith of the Tampa Buccaneers for the cover of the Miseducation Issue.
- Edited RAW photos using Adobe Lightroom and Photoshop.
- The cover of the Miseducation Issue was showcased in Times Square, New York City.

**SKILLS**

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**Technical:** Google Business Suite, Slack, Adobe Photoshop, Adobe Lightroom, Adobe Premiere Pro, Canva, Facebook Business Suite, Instagram, YouTube Creator Studio, TikTok, Twitter, Pinterest Business Hub,  
**Hard Skills:** Content Creation, Photography, Videography, Video Editing, Storytelling, Photo Editing, Graphic Design, Project Management, Management, Proofreading, SEO, Social Media Management, Social Media Analytics.